

## Benton Middle School

### School Parent and Family Engagement Plan 2018 - 2019

**District Name:** Benton School District

**Grades Levels:** 5th, 6th, 7th

**Building Facilitator:** Benji White

**District Coordinator:** Dr. Kim Anderson

**Percent Free and Reduced Lunch:** 34% free - 8% reduced

#### **Committee Members:**

<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Position</u></b>
Benji	White	Assistant Principal
Pasley	Butler	Counselor
Rob	Pepper	Parent
Jana	Ferguson	Parent
Jackie	Young	Parent
Steve	Quinn	Principal

**1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.**

The school will create and maintain a website to house classroom websites for each teacher. This website has announcements, news, and the school calendar information. Assignments, tests, projects and class activities can be posted on the class sites. Parents can access their student's grades through the Home Access Center. This weekly updated site will provide parents with current information about their child's progress. Progress reports for students with a D or F are sent home at the halfway point during each nine week grading period along with a letter reminding parents that they can contact the school if they need their child's HAC information. Report cards are sent home at the end of the nine week grading period. Teachers use Remind 101, a texted based tool, to notify parents about school events, ex...dances, pictures, peanut butter drive, special events, etc...Alert Now is another school wide notification system that calls parents to let them know about upcoming school wide events. Student handbooks and school calendars are put in each Parent Pack. These packs are given to parents when they pick up class schedules. Parent handouts are available during registration that provide information about HAC (Home Access Center). Counselors will provide Panther Pride postcards to staff that reinforce positive actions displayed by students to be mailed to homes. Parents are encouraged to call or email teachers at anytime. Email addresses

will be collected from parents in the Parent Packet. The emails collected will be used for contact and survey purposes.

- 2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

2018 - 2019

JULY 30 - NEW STUDENT REGISTRATION

JULY 30 - JUMPSTART FOR STUDENTS AND PARENTS

AUGUST 1 - 3 - SCHEDULE/LOCKER PICK-UP

AUGUST 6 - OPEN HOUSE FOR STUDENTS AND PARENTS (MEET AND GREET TEACHERS AND STAFF)  
- ANNUAL REPORT TO THE PUBLIC

SCHOOL DANCES SPONSORED BY THE STUDENT COUNCIL, ELF CLUB AND PTO

SEPTEMBER 21 AND MARCH 29 - PARENT TEACHER CONFERENCES (TRANSLATORS AND INTERPRETERS PROVIDED)

APRIL 4 - CAPS CONFERENCES

BACKPACK PROGRAM - WEEKLY, PARENTS HELP WITH PACKS THROUGH DONATIONS

TESTING WEEK - PARENTS COORDINATE SNACKS FOR TEACHERS

NOVEMBER 9 - VETERANS DAY ASSEMBLY

MARCH 2019 - HANDBOOK COMMITTEE

MAY 2019 - ROOKIE CAMPS FOR THE 4TH GRADERS AND PARENTS TRANSITIONING FROM ELEMENTARY TO MIDDLE SCHOOL

7TH GRADE ATHLETICS (FOOTBALL, VOLLEYBALL, BASKETBALL, AND TRACK)

ANNUAL MAROON AND GREY GAMES

BI-ANNUAL BAND AND CHOIR CONCERTS

DISTRICT / SCHOOL ANNUAL PARENT INVOLVEMENT MEETING

PARENT VOLUNTEER OPPORTUNITIES THROUGH SCHOOL CLUBS (CHESS, ELF, PAWS, YEA TEAM, CENTRAL HIGH TRIP, FIELD DAY, IMMIGRANT DAY, FLU SHOT DAY, HEARING VISION SCREENINGS, BAND AND CHOIR COMPETITIONS, ATHLETICS, IREADY INCENTIVE PROGRAMS, CHRISTMAS ASSISTANCE PROGRAM, BAND BOOSTER CLUB...)

- 3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

School staff are educated about how to involve parents at the beginning of the year through professional development. Orientation meetings for students transitioning from 4th to 5th grade and Open House meetings provide information about ways that parents can be involved in school activities. PTO has parent volunteer sign up sheets. School clubs (elf, paws, chess, band, choir, yea team...) and the counselors' office provides opportunities to assist with community-based and school-based charitable programs.

**4. How will your school work with parents to create a School-Parent-Compact?**

N/A

**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

The parents are surveyed each year on all aspects of Benton Middle School (i.e. curriculum, school improvement, parent engagement, etc.). There are representatives from our parents that serve on committees that address a variety of issues within the school.

**6. How will your school provide resources for parents?**

District, school and teacher websites have wide range of resource links (Dept. of Education, curriculum links, learning strategy tips...) that can be used for anything from specific assignment requirements to medical information to district policies. Our parent information center has information relevant to Middle School students and is located by the entry door. Counselors, teachers, and administrators provide information regarding specific resources for specific needs throughout the year. A resource handout will be given to parents during parent teacher conferences on October 23, 2018.

**7. How will your school engage parents in the evaluation of your parent and family engagement efforts?**

During the Parent / Teacher Conference night an evaluation / interest survey will be available for parents to fill out and turn in that night. When parents pick up their report cards they will be encouraged to complete the survey at that time. Parents who submitted email addresses at the beginning of the year will also be able to submit surveys through their email.

**8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?**

The data from the evaluation / interest sheets will be evaluated by the Building Leadership Team (BLT). BLT will solicit input from teachers and staff and make changes to the plan. They will disseminate all decisions to faculty and staff through established communication channels.

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

N/A