

Benton School District
Parent, Family and Community Engagement Plan
2018-19

Superintendent: Dr. Mike Skelton

PFC Coordinator: Dr. Kim Anderson

Coordinator email: kanderson@bentonschools.org

PFC District Committee:

Mark Rash	Assistant Principal	Angie Grant Elementary
Rhonda Redmon	Assistant Principal	Ringgold Elementary
Karen Hilborn	Assistant Principal	Benton High School
Laura McGhee	Counselor	Benton Jr. High School
Alayna Ambort	Counselor	Benton Middle School
Joanna Ashley	Parent	
Jana Ferguson	Parent	
Travis Green	Parent	
Rob Pepper	Parent	
Erika Perkins	Parent	
Deborah Carafellow	Parent	

Goal 1: The Benton School District will foster effective parent, family and community engagement strategies and support partnerships among school, parents, and the community to improve student achievement.

1.1 The district Parent, Family, and Community Engagement plan will be developed and disseminated. A PFC Engagement plan will be developed and adopted by parental involvement committee members. The plan will be posted on the district webpage.

1.2 An bi-annual meeting will be conducted to update policy for next year's Title 1 Part A program. The meetings will be held on October 14, 2018, at the Professional Development center from 8:30-10:30 and again in the spring to evaluate the plan.

1.3 At least ninety-five percent of the one percent of the Title 1, Part A 2013 allocation will be deployed to support PFC Engagement in Title 1 schools, in the Benton School District.

1.4 All PFC Engagement activities will be coordinated with those of other programs.

1.5 A PFC Engagement contact person will be designated at each of the Title 1, Part A schools: Mark Rash at Grant and Rhonda Redmond at Ringgold.

1.6 An annual review of all appropriate data related to the effectiveness of the PFC Engagement policy will be conducted by the PFC Engagement Committee at the Professional Development Center in March or April 2019.

1.7 The district PFC Engagement committee will create a PFC Engagement plan, implement PFC Engagement activities, and will disseminate information to the community to promote PFC Engagement in the Title 1, Part A schools. The dissemination of information will be through meetings and programs at each Title 1 school (Angie Grant Elementary and Ringgold Elementary). This information will be provided so that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

1.7.1 Benton School District administrative and school personnel will involve parents and the community in the development of the long range planning of the district. Parents will be asked to participate in the design and implementation of each school School improvement plan, along with teachers, school alumni, district administrative personnel and the school support staff.

1.8 Parents will be involved in the process of school review and improvement as evidenced in the school improvement plan for each Title 1 school.

Goal 2: The Benton School District will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective Parent, Family and Community Engagement.

2.1 The Assistant Superintendent will conduct site visits at each Title 1 school during each semester to observe parental involvement practices.

2.2 The awareness and skills of teachers, student service personnel, principals and staff members will be communicated to parents to accentuate working with parents as equal partners. Each Title 1 school (Angie Grant Elementary and Ringgold Elementary) will provide meetings at the beginning of each school year, and periodically thereafter, to explain the working relationship between school faculty members and parents, to support the success of all students in the schools.

2.3 School personnel will send information home in a language and form parents can understand. For example, Section 504 and Homebound Program information is translated into the language of Spanish for parents of appropriate students. Other communications are also translated in a similar manner.

2.4 School policies at each school will be provided for parents through student handbooks.

2.5 Each Title 1 school (Angie Grant Elementary and Ringgold Elementary) will be monitored by the assistant superintendent to ensure that each school performs the following tasks:

- a. Develop parental involvement policy (plan).
- b. Offer flexible meeting times.
- c. Provide information to parents about the school's program.
- d. Develop and use School-Parent Compact.
- e. Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have a real-time access to their child's achievement.

2.6 To reinforce parenting skills and support the acquisition of academic skills and their application in real life situations for parent use, the Benton School District will, with the assistance of all of its schools, provide assistance to parents in understanding topics such as the state's academic content standards, the state's student academic achievement standards, the state and local academic achievement standards, the state and local academic assessments including alternate assessments, legal requirements; how to monitor their child's progress, and how to work with educators. At the district level, an Annual Report to the Public will be offered during the October Board of Education Meeting at 211 North Boarder Street, Benton, AR 72015. In addition, each Title 1 school will offer, periodically, information meetings for parents.

2.7 The Benton School District will encourage parents to visit/volunteer at school by assisting staff in

developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.

2.8 Each Title 1 School in the Benton School District (Angie Grant Elementary and Ringgold Elementary) will convene an annual meeting during the first weeks of the 2018-19 school year to inform parents of their school's development of the parental involvement policy/plan and their right to be involved.

Goal 3: The Benton School District will build capacity in each of its schools for strong Parent, Family and Community Engagement.

3.1 The Benton School District will provide information to participating parents in such area as national, state, and local education goals, including parent's rights as defined in Title 1, Part A.

3.1.1 Through periodic meetings, the Benton School District, with the assistance of all of its schools, will provide assistance to parents in understanding topics such as the state's academic content standards, the state's student achievement standards, the state and local academic assessments including alternate assessments, the requirements of federal and state laws, how to monitor their child's progress, and how to work with educators. Parent Involvement Meetings will be held by each school that will include an overview of: (1) what the students will be learning; (2) how the students will be assessed; (3) what the parents should expect for their child's education; and, (4) how a parent can assist and make a difference in his or her child's education. Parents will be provided with instructions as to how to incorporate developmentally appropriate learning activities in the home environment. These will include role playing and demonstrations; the use of and access to Department of Education website tools for parents; assistance with nutritional meal planning and preparation; and other strategies or curricula developed or acquired by the district for at-home parental instruction approved by the district for at-home parental instruction approved by the Department of Education. Moreover, each school will engage in other activities determined by the school to help a parent assist in his or her child's learning.

3.2 The Benton School District will assist in the development of PFC engagement groups at each school. Each school in the Benton School District will enable the formation and renewal of Parent Teacher Organizations. These organizations will foster parent, family and community engagement within the school. Representatives from these organizations will be utilized in appropriate decisions affecting the children and families.

3.3 Informational packets will be provided in each school containing the following information will be provided for parents: (1) Each school's parental involvement program; (2) the recommended role of the parent, student, teacher and school; (3) ways for the parent to become involved in the school and his or her child's education; (4) a survey for the parent regarding volunteer at the school; (5) activities planned throughout the school year; and , (6) a system to allow parents and teachers to communicate in a regular, two-way meaningful manner with the child's teacher and principal.

3.4 The Benton School District will involve parents through an annual survey to improve school effectiveness. Each school will administer a survey and will submit the results of the survey to the Assistant Superintendent for Curriculum, who will analyze the combined results to make recommendations to the district ACSIP committee and the District Parent Involvement Committee.

3.5 The Benton School District will provide reasonable support for PFC Engagement activities at the request of participating Title 1 schools. The deployment of funds will be shown in the budgets for the Benton School District.

3.6 Each of the district schools' processes for resolving parental concerns will be detailed in each school's handbook. The handbook will include how to define a problem, whom to approach first, and how to develop solutions.

Goal 4: The Benton School District will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation.

4.1 The Benton School District will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities. The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary, its parent involvement policies. Each school will administer the survey and will submit the results of the survey to the Assistant Superintendent for Curriculum, who will analyze the combined results to make recommendations to the District Leadership Team and the District Parent, Family and Community Engagement Committee.

4.2 The District Leadership will provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected. The Committee will determine a time to analyze and interpret data collected from an evaluation of parent nights and activities in the Title 1 schools collected during the 2018-2019 school year. This includes the review of sign in sheets for workshops, meetings, and conferences; and meeting notes

4.3 The District Leadership Team will use findings from evaluation process, in item 4.2, to make recommendations to each participating school for parental involvement policy revision and provide suggestions for designing school improvement policies related to parental involvement.

4.4 The District Leadership Team will develop and disseminate an annual PFC Engagement evaluation report to share with parents, staff and the community. The specifics of this evaluation report will be reflected in the evaluation of the PFC activities indicated in the schools improvement plan and PFC Engagement.

Goal 5: The Benton School District will involve parents in the joint development of the district.

5.1 Parents are included within the District Leadership Team to develop the Title 1 application.

5.2 An annual meeting will be held to seek parent input in the development of the district's Title 1 plan. Representatives from each Title 1 school's committee will be invited to participate with district staff in this endeavor.

5.3 Parents will be involved through an annual survey to improve district effectiveness. The results of the survey will be given to the Assistant Superintendent, who will analyze the combined results to make recommendations to the District Leadership Team and the District PFC Engagement Committee.

5.4 Benton School District administrative and school personnel will involve parents and the community in the development of the long range planning of the district. Parents will be asked to participate in the design and implementation of each school's improvement plan, along with teachers.