

### **3.74 - ATTENDANCE AT PROFESSIONAL MEETINGS**

A teacher wishing to be excused from school to attend a professional convention or conference must make such request to the building principal in writing. The principal may approve or disapprove the request.

A copy of the written request will be forwarded to the Director of Curriculum and Instruction for elementary and the Director of Personnel and Student Services for secondary.

Date Adopted: 03/11/02

Last Revised: 05/14/07